

November 2011



PMP version

The current version of PMP is 6000. Check the OCA website frequently for updates.

PMP training sessions

Niagara-on-the-Lake

- November 12 & 13

Toronto

- January 14 & 15

For more information and to register contact Anne Davidson at 416-860-4161, toll-free at 1-877-327-2273, ext. 4161 or email adavidson@chiropractic.on.ca.

PMP contact info:

200 - 20 Victoria St.
Toronto ON M5C 2N8

Support Line:
416-860-7199
Toll free: 1-800-561-7361
Fax: 416-860-0857

www.chiropractic.on.ca
support@chiropractic.on.ca

New PMP Features – coming soon!

Some exciting new features were showcased at the OCA Pathways to Practice event held on October 1st.

The PMP team showed new functionality in PMP that is scheduled for release soon. PMP users were treated to a demonstration of *emailing patient appointment reminders*, *emailing a statement during the activity posting procedure* and *emailing an appointment list or calendar during the appointment booking procedure*. As well participants were able to view a web based appointment book view of PMP from a smartphone or tablet.

Additional future enhancements that are currently under development include changes to recall functionality, multi-practitioner appointment screen views, and additions to appointment types & colours. ●

Processing Minor Injury Guideline fees in PMP

One of the objectives of the Minor Injury Guideline (MIG) is to provide certainty around cost and payment for insurers and regulated health professionals. Consistent with these objectives, the guideline sets out the goods and services that will be paid by the insurer without insurer approval if provided to an insured person who has sustained a minor injury in a motor vehicle accident.

It is hard to manage this type of 'block fee' in PMP while also maintaining the requirement of fee-for-service set forth by extended health carriers and the CCO. Below we have detailed how to make the patient account in PMP balance with the amount payable for the MIG.

1. Set Up PMP Fee Schedule

The MIG fees must be added to your PMP Fee Schedule. Go to the **Setup** menu, **Fee Schedule, Treatment, Add**.

Add all the items listed below. Use whatever code you wish; these are our suggestions.

PMP Code	Description	Fee for all Patient Categories
MIGI	MIG Initial Visit **	215.00
MIG1	MIG Treatment - Block 1 **	775.00
MIG2	MIG Treatment - Block 2 **	500.00
MIG3	MIG Treatment - Block 3 **	225.00
MIGD	MIG Discharge Report **	85.00
MIGG	MIG Goods & Services **	400.00
MIGT	MIG Transfer Fee **	50.00

Note: The asterisks are input for EHC use detailed on Page 2.

Continued ▶

When posting the MIG codes in the patient file the amounts listed above will need to be edited. They should be added to the fee schedule so that you'll know how much is billable for each completed block.

2. Post Regular Patient Activity

As your patient comes to each appointment, record the patient activity using your regular codes and fees for initial visits, adjustments and inventory items.

3. Post Block Billing Activity

Posting the block fees (using the MIG codes you added to PMP) is completed **after** the initial visit and each treatment block. The combination of regular patient activity and the amount that you post for the MIG block will total the amount set forth by the Minor Injury Guideline.

To determine the amount to post for each block you will need to add up the amounts already posted. One way to find the amount already billed to the patient is to print a statement using the block start and end dates (see screen shot). By using these dates the total under the Fee column will show the amount already billed to the patient account.

Statement of Account							
From : 03-Aug-2011 to 31-Aug-2011							
Date	Ref. Date	Provider	Description	OHIP/WSIB	Fee	Payment	Balance
			BALANCE FORWARD				215.00
03-Aug-2011		DD	Report of Findings		35.00		250.00
05-Aug-2011		DD	Adjustment		35.00		285.00
08-Aug-2011		DD	Adjustment		35.00		320.00
10-Aug-2011		DD	Adjustment		35.00		355.00
12-Aug-2011		DD	Adjustment		35.00		390.00
15-Aug-2011		DD	Adjustment		35.00		425.00
17-Aug-2011		DD	Adjustment		35.00		460.00
19-Aug-2011		DD	Adjustment		35.00		495.00
22-Aug-2011		DD	Adjustment		35.00		530.00
24-Aug-2011		DD	Adjustment		35.00		565.00
					0.00	350.00	0.00

Once you have the amount, deduct it from the amount allowable for the current block. For instance, if the amount billed for regular activity for Block 1 equals \$350 and the amount billed to the auto insurer is \$775, then you need to post a balancing activity for the difference - \$425. This will be posted using the code **MIG1** and the amount will be edited to \$425.

Statement of Account							
From : 03-Aug-2011 to 29-Aug-2011							
Date	Ref. Date	Provider	Description	OHIP/WSIB	Fee	Payment	Balance
			BALANCE FORWARD				215.00
03-Aug-2011		DD	Report of Findings		35.00		250.00
05-Aug-2011		DD	Adjustment		35.00		285.00
08-Aug-2011		DD	Adjustment		35.00		320.00
10-Aug-2011		DD	Adjustment		35.00		355.00
12-Aug-2011		DD	Adjustment		35.00		390.00
15-Aug-2011		DD	Adjustment		35.00		425.00
17-Aug-2011		DD	Adjustment		35.00		460.00
19-Aug-2011		DD	Adjustment		35.00		495.00
22-Aug-2011		DD	Adjustment		35.00		530.00
24-Aug-2011		DD	Adjustment		35.00		565.00
29-Aug-2011		DD	MIG Treatment - Block 1 **		425.00		990.00
					0.00	775.00	0.00

Once the MIG1 has been posted a re-printing of the statement will show the billable period has a total equalling the block fee.

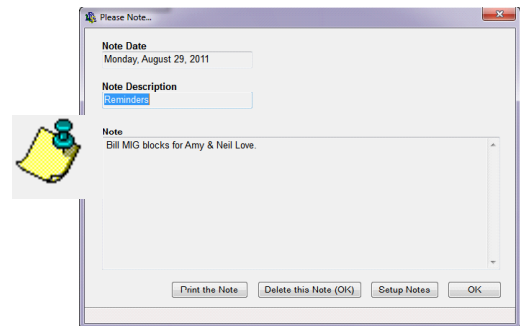
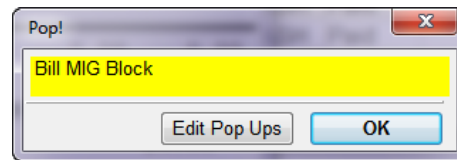
Additional useful hints:



- Create Clear Statements for Extended Health Carriers**
 Simplify the statements submitted to extended health carriers by adding a comment to the statement that notified EHC to disregard MIG fees.

17-Aug-2011	DD	Adjustment	35.00	460.00
19-Aug-2011	DD	Adjustment	35.00	495.00
22-Aug-2011	DD	Adjustment	35.00	530.00
24-Aug-2011	DD	Adjustment	35.00	565.00
29-Aug-2011	DD	MIG Treatment - Block 1 **	425.00	990.00
			0.00	775.00
			0.00	0.00
BALANCE DUE: 29-Aug-2011 \$ 990.00				
All items added with MIG ** are billable to Auto Insurance carriers only. Please disregard these amounts.				

- Add Pop-ups or a Post-it note that appear at the end of each block reminding you to add the MIG fees.



Thought for the day

If you have a smile to share or an inspirational thought for the day that we can share with other PMP users to make life easier, please let us know. Send your ideas by email to support@chiropractic.on.ca or by fax to 416-860-0857. ●

Growing old is inevitable.
 Growing up is optional.

~ Anonymous