



ONTARIO CHIROPRACTIC ASSOCIATION ASSOCIATION CHIROPRACTIQUE DE L'ONTARIO

PATIENT MANAGEMENT PROGRAM Download and Installation Instructions for PMP Update

Download and Install PMP Update

Do a PMP Backup!

Open your internet browser and access the following website. **Note:** This link can be accessed from the notification email.

www.alpha.to/dl/installPMP.exe

A screen will appear named *File Download*. Depending upon whether you are networked or not will determine whether you choose **Run** or **Save** at this point.

Run

Click **Run** if you are at the only computer where the PMP is located.

Click **Next** as required, then **Finish**.

Save

Click **Save** if you have multiple computers running PMP or if you are downloading on a computer other than the one with PMP.

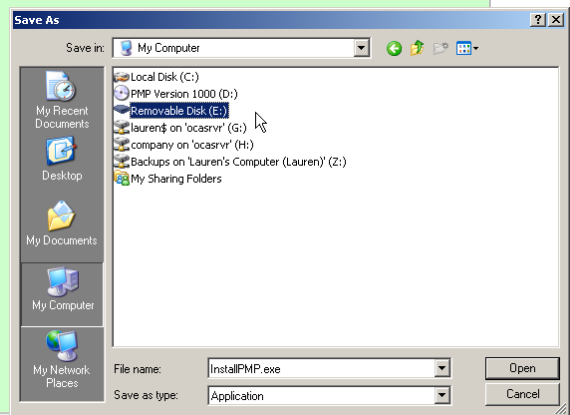
A *Save As* screen will open asking you where to save the file. Choose the location where you wish to save the file. Click **Save**.

If you save the file to a USB drive you can use it to update all your computers.

Close all screens when the download is complete.

On each PMP computer insert the USB drive or CD where the downloaded file is located.

Double click **My Computer**. Double click the drive that contains the update. Double click the **InstallPMP4070.exe** icon or file. Click **Next** as required, then **Finish**.



Note for networked offices: This procedure will need to be completed on **all** networked computers.