

OCA'S PATIENT MANAGEMENT PROGRAM

FOR MEMBERS

PUTTING EXPERIENCE INTO PRACTICE

Developed by chiropractors for chiropractors

PMP is practice enhancement software that's backed by experienced support-line staff.

Our practice management software has been a trusted resource for chiropractors since 1991. You can have confidence in the OCA's commitment to adapt PMP to meet evolving billing and record-keeping regulations and legislation.



Even better value

PMP does it all at a price you can afford. New pricing will save every clinic money.

Features

- Schedule patients and book appointments easily
- Process patient activity and manage patient accounts
- Merge patient data to produce personalized correspondence or email communications
- Generate statistical reports to help you analyze and improve your practice
- Create and submit MVA forms easily using the HCAI interface

Technical support

Provided by staff with real front-line experience in chiropractic offices. Support is available via Internet, by email, or through our toll-free help line.

Regular updates

Enhancements are provided to meet the changing needs of your practice.

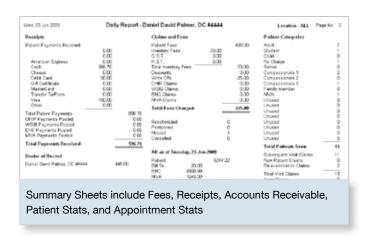


PUTTING EXPERIENCE INTO PRACTICE

PMP offers a wide range of features that can help boost your efficiency and effectiveness, allowing you to focus on your patients and building your practice. It's a software solution that manages all your patient information, including patient visits, MVA and WSIB billings and reconciliations, reporting, correspondence and more.

Main screen appointment book

Customize patient appointment schedules, make single or multiple appointments and book patients with one or more practitioners.



Easy access to patient files

With one keystroke you can access all your patients' information, add a new patient, update and change patient information and print receipts or envelopes.

- Access PMP functionality quickly and easily
 Access the program by menus, function keys and shortcuts to process activity and update records.
- Program designed for multiple practitioners
 Reports, accounts receivable, billing and reconciliation, doctor hours and appointment books can all be differentiated by practitioner. PMP will accommodate multiple chiropractors and their associates.
- Add customized messages to individual patients
 Use features within patient information to add customized messages to patient records.

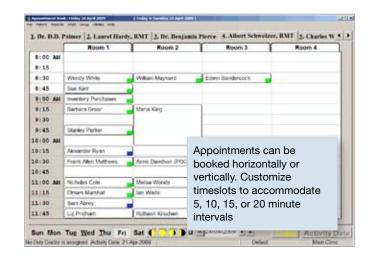
Save time completing and submitting forms
 OCF and WSIB forms are programmed into PMP so
 there is no longer a need for the tedious task of manual
 completion. PMP includes an interface that allows
 electronic submission of OCF 18, 21, & 23 forms to HCAI.

Effective communication

Merging, exporting and designing templates can be done from within the program.

NEW: Email communication

It is now possible to email appointment reminders, calendars and lists to your patients. PMP also allows users to email patient statements and merge letters.



• Reliable recall management

Helps to ensure patients do not fall through the cracks.

Privacy and security

PMP takes privacy of information seriously – yours and your patients'.

PMP USER BENEFITS:

Upgrades and enhancements are included in the annual license fee PMP's support representatives are the best in the business at offering quick and knowledgeable assistance (that's what our users tell us).

Toll-free support line

Contact the Support Line at 416-860-7199, toll-free at 1-800-561-7361, or reach us by email at support@chiropractic.on.ca. Support is available 7:30 a.m. to 5 p.m., Monday to Friday excluding holidays. Visit us on our website at www.chiropractic.on.ca.

Annual enhancements suggested by users

PMP is a continuously evolving program, and we welcome user feedback and suggestions.

INITIAL LICENSE FEES

The Patient Management Program (PMP) is available to OCA members for an initial license fee of \$250 per chiropractor. The license fee for non-chiropractors is \$100 each. License fees will be capped at \$750 per clinic location. All licenses expire on July 31 and must be renewed in order to receive the program update to maintain PMP functionality. All practitioners, chiropractors and non-chiropractors, who practice in more than one location, will be charged a \$25 location fee for the second location and each subsequent location. In addition to license fees, each clinic is subject to an initial facility fee of \$70. Applicable taxes will be added to all of the above fees. The initial package includes software, a User Manual and unlimited, toll-free telephone support

for the period up to July 31. Please note: Capping applies to license fees only. Location, administration and facility fees are not included in the cap.

OWNERSHIP AND SUPPORT

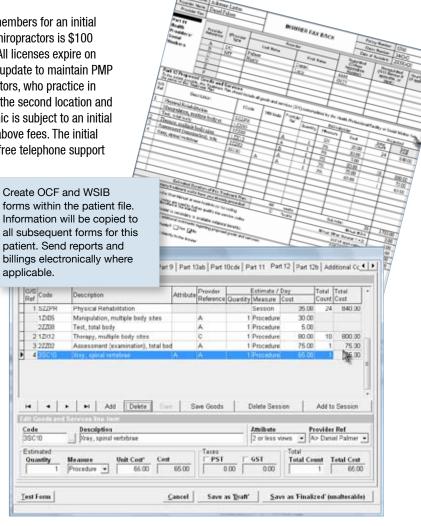
The Ontario Chiropractic Association retains ownership of all Patient Management Programs. Chiropractors who are OCA members in good standing who maintain their annual license agreement will have the right to use PMP on a yearly basis. Annual license fees are not pro-rated and discounts and refunds do not apply. The annual license fee includes unlimited, toll-free telephone support for the period up to July 31. A contractual relationship exists between the OCA and a primary licensee in each clinic which defines the rights and responsibilities of each party. Only the primary licensee has permission to authorize changes to the PMP including but not limited to adding, updating and deleting practitioners. Changes can only be made to the Patient Management Program with the knowledge and permission of the OCA and the knowledge and express written permission of the primary licensee.

ANNUAL LICENSE FEES

All practitioners choosing to use the Patient Management Program must pay an annual license fee

in order to maintain the right to use the program. The annual license fee is \$250 for each chiropractor and \$100 for each non-DC in the same clinic. Each individual clinic location has a maximum license fee cap of \$750. All practitioners, chiropractors and non-chiropractors, who practice in more than one location, will be charged a \$25 location fee for the second location and each subsequent location. Applicable taxes will be added to all of the above fees. The annual license fee covers the cost of program enhancements, updates and unlimited, toll-free telephone support for the period from August 1 to July 31. The primary licensee must renew the license by August 1 of each year in order to receive the program update. The license renewal applies to all practitioners within the same clinic. Until full payment is received for all practitioners a PMP update will not be released to the clinic. Should a primary chiropractor cease to be an OCA member in good standing, alternate arrangements must be made for the associate chiropractors and non-chiropractors within the same clinic.

Prices subject to change without notice



Minimum hardware specifications:

- Windows 7 or Windows Vista operating system with 1GB RAM
- Intel Pentium 4 1.6 GHz or equivalent with 5 GB hard drive or above
- Onsite Internet connection with internal or external modem — used for downloading updates, online billing, etc.

Informative newsletters and a comprehensive, easy-to-use manual Loaded with hints, tips and pertinent information.

Order your program today

To order PMP please complete the order form and return it, together with your payment, to the OCA office. Please allow up to 10 business days for the processing of your order.

For more information please contact

Liz Pridham

Software Support Representative 416-860-4163 or 1-877-327-2273, ext. 4163 or email lpridham@chiropractic.on.ca.

PMP ORDER FORM & USER AGREEMENT

This form must be completed in full, signed by all practitioners and returned to the OCA office with payment.

Member's name:							
Clinic address:							
City/Town:		Postal code:					
Shipping address (if different	from above):						
Email:		Tel: ()			Fax: ()
License Fees		PMP Fee		HST		Total Fee	Quantity Total
Chiropractors (OCA Me Non-DC Practitioners Facility Fee (New Clini Other	cs Only)	\$250.00 \$100.00 \$70.00 \$25.00	+ + + + +	\$32.50 \$13.00 \$9.10 \$3.25	= = = =	\$282.50 \$113.00 \$79.10 \$28.25	x () = \$ x () = \$ x () = \$ x () = \$
TOTAL ENCLOSED \$							
Send order:	uia email					Please allow 10 bi	usiness days for processing.
If you converting from anot	her software prograr	n please contact	support for d	letails.			
Each initial package include	es software, manual a	and toll-free teleph	none support	until July 31		Pi	rices subject to change without notice.
Method of Payment:	☐ VISA	Mas	sterCard		<u> </u>	heque	Cash
Card #						Expiry	<i>/</i> :
Name on Credit Card:			Signature:				
except for the purpose of safeke Management Program. I/We und the annual PMP license fee. The sell, transfer or otherwise make damages including damages arti of confidential patient and practi direct delivery of computer disk of or implied conditions or warrant, documentation or services provice amount paid by the Customer to the mount paid by the Customer to the manument sell sell sell sell sell sell sell sel	eping and the backup of lerstand and agree that a pMP shall at all times available the PMP and sing from my/our lost proceing from my/our lost proceing from my, or CD. This information sies, including the warrated. Notwithstanding are OCA for the PMP softwastomer's sole and exclusions.	of my/our data. I/We t I/we only have a t remain the proper t copies thereof to trofits from use of the t/our practice to the shall be treated in s. the tre	e agree not to a right to use the ty of OCA and others. I/We and OCA. Any suctrictest confiderability and fitnession of this Agree ins for damages	modify, ame, e program a lowe shall higgee that the orderstand that he transmission and vieweses for a parties ement, the Coeding the even a must be assumed to the coeding the even a must be assumed to the even a mus	nd, disass song as ave no ri OCA wid the proven betwee yed only cicular purich's liab at, (or lasserted with	semble, recompile or cr s I/we are members in g ght, title or interest thei II in no event be liable for ision of technical suppor en the OCA and my/our by support personnel for irrpose not specified her ility to the Customer for t of a series of events), wh hin six (6) months of the e	e made any other copies of the progran reate derivative works of the OCA Patien good standing of the OCA and have pairein, except as stated. I/We agree to no for any indirect, special or consequentiat by the OCA may require the transmission office shall be via encrypted message of technical reasons. There are no expression respecting this agreement, software ny cause whatsoever shall be limited to the hich gave rise to the claim. Direct damage event (or last in a series of events), to which
Please fill in information for	practitioners being a	dded to the Patie	nt Managem	ent Progran	1.		
1. Practitioner:				Profession	1:		
License #] l accept	Signature			
2. Practitioner:				Profession	1:		
Date:				For addition	nal prad	ctitioners please copy	and attach separate sheet.