



Administration Fee

Returned Cheque/Debit (Electronic Fund Transfer) Payments

It is the responsibility of members to pay their dues and other fees on time in order to remain in good standing with the OCA. Costs are incurred by the OCA when cheques and electronic debits are returned by a financial institution. An item may be returned by a financial institution for a variety of reasons, including an insufficiency of funds, funds not cleared or account frozen. In order to cover the charges and administration costs incurred as a result of returned items, a charge of \$40 (HST included) will apply for each returned item. This charge will be added to the outstanding balance and are payable to the OCA immediately. The administration fee also applies to payments of PMP/ChiroWrite orders that are returned by a bank.